



CHEF INFORMATION PACKET



EVENT DETAILS

Autism Speaks Houston 2nd Annual Chef Gala will be held on Friday, February 5th, 2021 at The Westin Houston Medical Center (1709 Dryden Rd, Houston, TX 77030).

The evening begins at 6:00 p.m. with cocktails and a silent auction. Guests are invited into the ballroom to experience the prepared dishes by our Presenting Chefs at 7:30 p.m. A short program followed by a live auction will complete the evening.

For more information please visit our website: autismspeaks.org/houston-chef-gala

More than 300 guests are expected to attend, representing Houston's most affluent consumers, philanthropists, corporate sponsors, and business leaders.

CHEF PARTICIPATION

Join us for a night of food, fun, and philanthropy along with other renowned Houston chefs. Donated food services from local restaurants are the primary reason the Autism Speaks Chef Gala is a continuing success.

To participate as a Presenting Chef, please fill out the Commitment Form below. As a thank you to all of our restaurants, each presenting chef and their sous chef will receive a monogrammed Autism Speaks chef apron.

We kindly ask that all confirmed Restaurants/Presenting Chefs include a donation to be incorporated into the silent auction (minimum \$100) or live auction (minimum \$2,500).





CHEF CONTRACT

Friday, February 5th, 2021 at The Westin Houston Medical Center

Please consider this a binding agreement between Autism Speaks Houston and:

Restaurant Name: _____

Presenting Chef: _____

Restaurant Contact

Name: _____

Phone: _____

Email: _____

Restaurant Information

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Website: _____

Social Media: _____

Description of Food Service/Menu to be presented at Gala (service for 200+ people):

*Menus should be provided no later than **Friday, January 8th**. Please list any **allergen ingredients** included in your menu; those ingredients will be displayed during service at each Chef Station during the Gala.*

Description of Auction Package (if applicable): *Please note: Auction Packages are due on Friday, January 8th.*

Fair Market Value of Auction Package: \$_____

Night of Event Needs (if applicable):

Power: _____ Yes _____ No

To elevate each chef's presentation, we strongly encourage Presenting Chefs to bring the plating of their choice. The hotel will provide guests with dinner plates should you choose to serve directly onto the plate. If you have any questions or require any other accommodations, please contact Joey Moppert (see below) at least four (4) weeks in advance of the gala.

Additional Dinner Service Requirements *(i.e. chafing dishes, plating, extension cords, etc.)*

Arrival Time _____ 5PM _____ 5:30PM _____ 6PM

of Vehicles _____ Personal _____ Catering Truck(s)

Please note: Loading dock location, map, and point of contact information to be provided at least two (2) weeks prior to Gala date.

Chef Headshot (attached) & Bio (below)

*Please note: Chef headshots and bios are due by **December 18th**. Headshots need to be high quality/resolution (min. 300 dpi) and will be used for night of journal and electronically (website). Use additional pages if needed.*



Thank you for your support of Autism Speaks' mission to enhance lives today and accelerate a spectrum of solutions for tomorrow. YOU are helping us to create a kinder, more inclusive world for those with autism and their families.

We look forward to seeing you at the 2nd Annual Chef Gala Houston on Friday, February 5, 2021.

Chef/Restaurant Signature

Date

Autism Speaks Houston Signature

Date

For any questions or additional information needed, please do not hesitate to reach out to:

Joey Moppert
Chef Gala Co-Chair and Logistics Chair
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314-608-1204

Kaitlin Bracken
Director, Field Development
Autism Speaks Houston
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Please return to Autism Speaks Houston at houston@autismspeaks.org or
5826 New Territory Blvd. #723, Sugar Land, TX 77479